



**ORANGE COUNTY CIVIC CENTER AUTHORITY
SPECIAL MEETING MINUTES
Wednesday, February 6, 2019
2:00 p.m.**



An audio recording of this meeting is available on the OC Public Works website, <http://www.ocpublicworks.com/civicax/filebank/blobdload.aspx?blobid=86740>

CALL TO ORDER – Chair Silsby called the meeting to order at 2:03 p.m.

ATTENDANCE

Members Present: Shane L. Silsby, Chair
Mayor Pro Tem Juan Villegas, Vice Chair
Thomas Miller, Member
Anthony Palumbo, Member
Fuad Sweiss, Member (arrived at 2:04)

AGENDA ITEMS

1. Designating Chair of Orange County Civic Center Authority

***RECOMMENDED ACTION: Designate Shane L. Silsby
as 2019 Chair of the Orange County Civic Center Authority***

Motion to approve the action: Member Palumbo motioned for approval, Vice Chair, Mayor Pro Tem Villegas seconded the motion. Approved with newly appointed Chair Silsby abstaining.

2. Designating Vice Chair of Orange County Civic Center Authority

***RECOMMENDED ACTION: Designate Juan Villegas
as 2019 Vice Chair of the Orange County Civic Center Authority***

Motion to approve the action: Chair Silsby motioned for approval, Member Sweiss seconded the motion. **Approved** with newly appointed Vice Chair, Mayor Pro Tem Villegas abstaining.

3. Approval of Minutes of the November 7, 2018, Orange County Civic Center Authority Special Meeting

RECOMMENDED ACTION: Approve Minutes

Motion to approve the action: Chair Silsby asked to change the title of Item 5 from “Update on Civic Center Master Improvements” to “Update on Civic Center Facilities Strategic Plan”. Member Palumbo motioned for approval of the minutes with changes mentioned, Vice Chair, Mayor Pro Tem Villegas seconded the motion. **Approved by unanimous consent.**

4. Approve Reallocation of FY 19-20 Funds for Capital Improvement Projects

RECOMMENDED ACTION: *Approve request to reallocate funds*

Motion to approve the action: Vice Chair, Mayor Pro Tem Villegas motioned for approval of the request to reallocate funds, Member Palumbo seconded the motion. **Approved by unanimous consent.**

DISCUSSION ITEMS

1. **Update on FY 2018-19 Capital Improvement Projects:** Ron Ono presented on behalf of the City of Santa Ana, the City of Santa Ana is proposing to carry over projects from last year’s budget. These projects include the ADA Ramp Construction, Super Block Lift Stations, Japanese Garden, and Mall landscaping. Mike Smith and Shari Luther presented on behalf of the County of Orange. These projects include the P3 Structural Repairs, P3 Secure & Wrap, P3 Elevator Rehab, P1 North and South Elevators Rehab, Civic Center Wayfinding Sign Refurbishment, Super Block Parking and LED Lighting Retrofit, and Fiber Optic Infrastructure.

Vice Chair, Mayor Pro Tem Villegas asked if the Wayfinding Project is the early enough to allow the City of Santa Ana to review and comment, if appropriate. Shari Luther stated that it is still early enough for collaboration with the City. Chair Silsby asked Shari Luther and Member Palumbo to collaborate on this idea.

2. **Presentation of proposed FY 2019-20 Capital Improvement Projects:** Ron Ono presented on behalf of the City of Santa Ana, the City is proposing a total of five projects in the FY 19-20 Budget. These projects include the Dry Stream Project, Plaza of Flags & Plaza of Fountains Re-Caulking, Perimeter Lightening, Replacement of Irrigation Control Center and Plaza of Flags & Fountains Structural Analysis. Mr. Ono recommended that the Committee consider if the Plaza of Flags should remain as a Plaza of Flags or if they have other ideas on what that space should be. The intent of the City is to go in and analyze the structure, make sure it is safe, and restore the plaza.

Vice Chair, Mayor Pro Tem Villegas stated that the future of The Plaza of Flags will require more discussion between the JPA. Ron Ono added that with the State Building also for sale that entire area including State Building, Plaza of Flags & Fountains could be up for renovation, once analyzed. Chair Silsby suggested looking at the cost benefit once the Plaza is analyzed and the Committee has a chance to look at the repair costs numbers. Member Sweiss asked that staff provide an assessment to assist with the overall vision of the Civic Center.

Vice Chair, Mayor Pro Tem Villegas stated that there are three items that require additional discussion between the City and the County. Those include, a parking initiative Update from the County, the assessment of the buildings, and the future of the Plaza of Flags.

Mike Smith and Shari Luther presented on behalf of the County of Orange. The County of Orange projects include P3 Structural Repairs, P1, P3, P6 Facility Assessment, P6 Secure and Wrap – Design, P1 Generator Replacement, and Parking Equipment.

3. **Draft Presentation of FY 2019-20 Civic Center Authority Budget:** Chair Silsby stated that the proposed contributions for the City and the County are the same rate as this fiscal year and the year prior. The establishment of a Capital Reserve line allows the committee to take care of larger projects without having to significantly increase the annual allocations.
4. **Landscape Maintenance Service Levels within the Civic Center:** Chair Silsby asked Ron Ono to give a high-level overview of the services provided. Mr. Ono stated that Landscape Contract includes daily trash pickups (morning and afternoon), weekly power washing, daily power washing around Building 10, and weekly fountain maintenance. There are also general maintenance staff that address issues such as lighting or vandalism. Mr. Ono explained that there is only one feeding permit at a church on Broadway on Fridays, and cleaning usually takes place right after those feedings. Mr. Ono stated that staff is noticing debris from other sources.

Chair Silsby stated that the goal is to consolidate feeding to the Civic Center in order to keep the area clean as well as have some control over the area. Vice Chair, Mayor Pro Tem Villegas informed the committee that the Catholic Worker Non-Profit is the group that comes out to feed. Deputy Sheriff Gominsky was asked to give some insight on this topic. Deputy Sheriff Gominsky stated there is a single service provider, Catholic Worker, whom obtain a permit from the City of Santa Ana and they are the only organization allowed within the Civic Center. In order to obtain a permit they must first get a permit from the Health Care Agency, and then the City will issue a six-month permit which must include a Trash Management Plan. Santa Ana Police Department monitors the Trash

Management Plan by physically going to the site and receiving text photos. Chair Silsby stated that as minor as they may be there is still an ongoing issue when it comes to the Trash Management Plan. Chair Silsby brought forward two concerns that the committee should be aware of; the first is the issue of trash and how that affects the County's budget and service levels, the second is permitting issue. Chair Silsby asked that while on the topic, the committee jump to Discussion Item 6.

5. **Update on Civic Center Security Operations and Expenditures:** Chair Silsby explained the Security MOU hours per month are looked at when determining the budget in relation to the six-month actuals. Vice Chair, Pro Tem Villegas asked Deputy Chief Gominsky to speak on the security within the Civic Center area. Deputy Chief Gominsky informed the committee that there was a salary increase last July, they were \$100,000 upside down this year. Furthermore, police officers were issued another salary increase this week, which will affect the current, and next fiscal year, with that he expects the cost to go up again. Deputy Chief Gominsky stated that on average Santa Ana P.D. was responding to courtyard related calls about 40-60 times per month. He also stated that once the new shelter opens he believes a majority of the problems will be resolved. Chair Silsby wanted to reiterate that budget number is not a target.
6. **Permitting (Special Events, etc.) in the Civic Center (County vs. City Areas):** Chair Silsby stated that while on County property you need a County permit, which the Catholic worker does not have. There is a disconnect in the issue that the County does not issue permits on City property and the City should not issue permits on County Property. Deputy Sheriff Gominsky stated that any special event that occurs within the Civic Center requires a City of Santa Ana Special Event Permit for use of the public space. Deputy Sheriff Gominsky clarified that events that happen outside of any buildings within the Civic Center are issued a permit by the City of Santa Ana. Chair Silsby asked to recognize two concerns; the first is the issue of the City issuing permits for events on County Property and the second is the consideration of feeding the homeless a "Special Event".

Vice Chair, Mayor Pro Tem Villegas asked Chair Silsby if the County has considered fencing off the area off of Broadway in order to avoid concerns. If so it could be done the next time the Catholic Workers permit has expired.

John Funk from the City of Santa Ana addressed the issue of the permit for a specials event, stating that under Santa Ana Municipal Code 10-554 these services can include food services, medical services, and social services as defined by the code. Chair Silsby added that obtaining the property owners permission could be added as one of the steps under this code. Mr. Funk responded by stating that the area in which the activities are being conducted within the Civic Center Area which is under the JPA. Chair Silsby added that the JPA is for maintenance not for issuing permitting powers. Member Miller stating

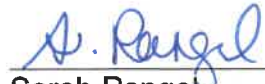
that at the time the JPA was establish they did own property which would have meant that they issued permits but that is no longer the case. Vice Chair, Mayor Pro Tem Villegas commented that unless we change something we are going to continue to have the same reoccurring issues.

MEMBER COMMENTS – None

PUBLIC COMMENTS – None

ADJOURNMENT – Member Palumbo motioned for adjournment, Vice Chair, Mayor Pro Tem Villegas seconded the motion. The meeting adjourned at 3:23 p.m.

The next regularly scheduled Orange County Civic Center Authority meeting will be held on May 1, 2019 at OC Public Works, Osborne Building 300 N. Flower, Santa Ana, CA, 92703.



Sarah Rangel
Recording Secretary
OC Public Works Directors Office